

Board of Directors Meeting MINUTES

Date: April 27, 2021

Time: 5:30 PM

Location: Zoom

Chair: Ms. Eleanor Vachon

Present: Ms. Eleanor Vachon, Ms. Sue LeBeau, Ms. Meghan Gilbert, Ms. Sonia Green, Mr. Dennis Gushulak, Mr. John Frostiak, Ms. Dianne Pertoci, Ms. Audrey Blazek, Dr. Diane Zielke, Mr. Marshall Dumontier, Ms. Arlene Swanwick, Dr. Andrew Gloster, Mr. Trevor Zhukrovsky

Staff: Ms. Hannah Kochuk, Mr. Alex McAuley, Ms. Maleeha Sami

Regrets: Ms. Brenda Cooke

1. CALL TO ORDER

Meeting was called to order by Ms. Eleanor Vachon at 5:30 PM.

1.1. Quorum

Quorum was established.

1.2. Acceptance of Agenda

The following motion was brought forward:

MOTION NO: 21-13 Moved: D. Gushulak Seconded: A. Blazek

That the agenda for the April 27, 2021, meeting of the RLMCMH Board of Directors be accepted, as presented.

Vote for motion: Carried.

1.3. Declaration of Conflict of Interest

None Declared

2. CONSENT AGENDA

For the purpose of convenience and for expediting meetings, matters of business of repetitive or routine nature are included in the Consent Agenda and all such matters of business contained in the Consent Agenda are voted on collectively. A particular matter of business may be singled out from the Consent Agenda for debate or for a separate vote upon the request of any Member. In the case of a separate vote, the excluded matter of business is

served from the Consent Agenda, and only the remaining matters of business contained in the Consent Agenda are voted on collectively

Minor errors identified in The Board of Directors Meeting minutes.

- 3.1. Minutes, Board of Directors, March 23, 2021
- 3.2. Minutes, Quality Committee, March 9, 2021
- 3.3. Minutes, Resource and Planning Committee, March 16, 2021
- 3.4. Minutes, Patient and Family Advisory Committee, Feb 17, 2021

The following motion was brought forward:

MOTION NO: 21-14 Moved: J. Frostiak Seconded: S. Green
That the consent agenda of the April 27, 2021, meeting of the RLMCMH Board of Directors be accepted, with changed revisions.
Vote for motion: Carried.

3. BUSINESS ARISING

3.1. Status of Audit

- Mr. McAuley provided an update. Financial statements will be presented at the May Board meeting after the audit is complete.
- Having to complete our Audit virtually this year. The timeline will be extended with a completion time of two weeks.
- There will be a CIBC wealth management presentation at an upcoming Resource and Planning Committee.

3.2. COVID Update

- Ms. LeBeau gave an update on vaccinations. 85% of staff have received their first dose.
- There have been a few clinics in Red Lake that have served the priority population. A mass clinic in Ear Falls will be coming up in May.
- Vaccines have been a mix of Moderna and AstraZeneca. We are preparing the Pfizer freezer this week

- Ontario Hospitals have been asked to send a call out to employees for volunteer redeployment. As of right now, we have no current staff members who have stepped forward.
- Update to directive #2, which asks all hospitals to seize all non-urgent surgeries and procedures.

3.3. Accreditation Update

- Ms. Sami provided an update.
- Given the current circumstances, Accreditation has postponed all surveys. More information will be provided when we receive new dates.

4. NEW BUSINESS

- 4.1.** Policies Approved by the Quality Committee:
Conflict of Interest, Board Policy Review, Board Committee and Attendance
- 4.2.** Policy Approved by the Resource and Planning Committee: Board Education and Professional Development
- 4.3.** Policies to be Approved by Board of Directors:
Director Role Description, Chief Executive Officer

The following motion was brought forward:

MOTION NO: 21-15 Moved: D. Gushulak Seconded: A. Blazek

That the RLMCMH Board of Directors approve policies from 4.1 and 4.2 with proposed changes.

Vote for motion: Carried.

5. CORRESPONDENCE/INFORMATION

None

6. EMERGING ISSUES FOR DISCUSSION

- AGM proposal and bylaws
- There was discussion based on the allowance of conducting the Annual General Meeting over zoom in case it conflicts with our bylaws. We will

look further into bylaws and add an agenda item for the next Board meeting.

7. REPORTS

7.1. RLMCH Foundation

- Made about \$18,000 on the first 50/50 draw.
- Second draw shows about \$16,000 for the prize so far.

7.2. RLMCH Auxiliary

- Catch the ace is still ongoing, with the pot a little higher than \$16,000. Still, some cards left.
- Vending machines are down in revenue due to COVID.

7.3. Medical Advisory Committee

- Chief of Staff role was discussed. Dr. Gloster asked for feedback from the Board on splitting the position between two physicians.
- The Board members all agree we should contact Fort Frances to learn more, as this is something they have done.

7.4. Quality Committee Update

- Mr. Dumontier wanted to note a patient who expressed concern about wait times for ultrasound. Ms. LeBeau had provided an email showing average wait times for other Hospitals. Our times are reasonable, by provincial and regional standards, three weeks or less for non-urgent ultrasounds.

7.5. R&P Committee Update

- Waiting for financial statements until after our audit.

7.6. Chief Nursing Executive

- This month, we have been asked to recruit volunteers for redeployment. With little information provided on relocation, we have not had any volunteers.
- Regionally, the CNE group has focused on identifying needs for HHR strategy.

7.7. Chief Executive Officer

- Presented for Treaty 3 Health Professional Conference with the Friendship Centre. We continue to complete shared education with the Friendship Centre.
- Recently posted the on-site IT candidate position and have begun the interview process.

7.8. Nominating Committee

- Posted board vacancy ad to website and Facebook with a list of skills needed on the Board.
- There will be a need to fill another vacancy, which will be discussed at the next Nominating Committee meeting.

8. MEETING EFFECTIVENESS SURVEY

9. CELEBRATIONS

- Ms. Green would like to acknowledge the great work that all volunteers have been doing at the vaccine clinics.

10. DATE OF NEXT MEETING: May 25, 2021

11. ADJOURNMENT

The meeting was adjourned by Mr. Marshall Dumontier at 7:02 PM.



Ms. Sue LeBeau

President & CEO



Ms. Eleanor Vachon

Committee Chair