

Board of Directors Meeting MINUTES

Date: February 22, 2022

Time: 5:30 PM

Location: Zoom

Chair: Ms. Eleanor Vachon

Present: Ms. Eleanor Vachon, Ms. Sonia Green, Mr. Dennis Gushulak, Mr. John Frostiak, Ms. Dianne Pertoci, Ms. Arlene Swanwick, Ms. Audrey Blazek, Ms. Shawnda Norlock

Staff: Ms. Hannah Kochuk, Ms. Allison Church, Ms. Sue LeBeau, Ms. Meghan Gilbert, Ms. Amanda Kaczmarek

Regrets: Mr. Marshall Dumontier, Ms. Holly Stamarski, Mr. Alex McAuley

Absent: Dr. Diane Zielke, Dr. Akila Whiley

1. CALL TO ORDER

Meeting was called to order by Ms. Eleanor Vachon at 5:30 PM.

1.1. Quorum

Quorum was established.

1.2. Acceptance of Agenda

The following motion was brought forward:

MOTION NO: 22-05 Moved: D. Gushulak Seconded: A. Swanwick

That the agenda for the February 22, 2022, meeting of the RLMCMH Board of Directors be accepted as presented.

Vote for motion: Carried.

1.3. Declaration of Conflict of Interest

2. CONSENT AGENDA

For the purpose of convenience and for expediting meetings, matters of business of repetitive or routine nature are included in the Consent Agenda and

all such matters of business contained in the Consent Agenda are voted on collectively. A particular matter of business may be singled out from the Consent Agenda for debate or for a separate vote upon the request of any Member. In the case of a separate vote, the excluded matter of business is served from the Consent Agenda, and only the remaining matters of business contained in the Consent Agenda are voted on collectively

- 2.1. Minutes, Board of Directors, January 25, 2022
- 2.2. Minutes, Quality Committee, January 11, 2022
- 2.3. Minutes, Resource and Planning Committee, January 18, 2022
- 2.4. Minutes, Patient and Family Advisory Committee, November 17, 2021
- 2.5. Minutes, Medical Advisory Committee, December 9, 2021
- 2.6. Minutes, Medical Advisory Committee November 25, 2021
- 2.7. Minutes, Medical Advisory Committee October 28, 2021

The following motion was brought forward:

MOTION NO: 22-06

Moved: A. Blazek

Seconded: D. Pertoci

That the consent agenda of the February 22, 2022, meeting of the RLMCMH Board of Directors be accepted with proposed changes.

Vote for motion: Carried.

3. EDUCATION

3.1. Financial Education

- Ms. Church provided a presentation that covered operating statements, balance sheets, and Fund type 2 and 3 programs. Ms. Kochuk will send out the PowerPoint to Directors later this week.

4. BUSINESS ARISING

4.1. COVID Update

- A press release was sent out this week to raise awareness and counterbalance Ontario's lifting of COVID restrictions, to preserve our ability to keep the Hospital staffed and our Patients safe.

- Approximately ten percent of staff are isolating for COVID-related reasons.
- We have maintained our Visitor restrictions.

4.2. Safe Beds

The following motion was brought forward:

MOTION NO: 22-07 Moved: A. Blazek Seconded: S. Norlock

That the RLMCMH Board of Directors approves the recommendation of the implementation of safe beds.

Vote for motion: Carried.

5. NEW BUSINESS

5.1. Financial Statements, January 31, 2022

- A supplemental variance and program summary was provided to Directors as requested from the Resource and Planning Committee.
- The funding for COVID related expenses shows a variance as these expenses were not in our budget.
- A small deficit was shown this month

The following motion was brought forward:

MOTION NO: 22-08 Moved: A. Swanwick Seconded: D. Gushulak

That the RLMCMH Board of Directors approves of the financial statements dated January 31, 2022, as presented.

Vote for motion: Carried.

5.2. Scorecard

- Both versions of the scorecard were provided in the package
- Palliative performance score was tied to the BPSO project through the RNAO. Due to the low number of admissions, our numbers have dropped. This will be removed from the scorecard next year.

- A discharge form was created for mental health patients to improve care transition communication.

5.3. Policy Review

5.3.1. Meetings Without Management, BG-MTG-01

5.3.2. Consent Agenda, BG-MTG-02

5.3.3. Broader Public Sector Perquisite Directive, BG-ACC-02

- Will review the requirements in the new ONCA Guidance of Perquisites coming to the Board of Directors yearly.

The following motion was brought forward:

MOTION NO: 22-09

Moved: S. Green

Seconded: A. Swanwick

That the RLMCMH Board of Directors approves the policies, Meetings Without Management, BG-MTG-01, Consent Agenda, BG-MTG-2, and Broader Public Sector Perquisites Directive, BG-ACC-02 as presented.

Vote for motion: Carried.

5.4. Ontario Health Team

- A meeting was held last week where we established signatories for the Expression of Interest.
- By March, we will have identified what our key principles and values are, as well as submitted our full application.

The following motion was brought forward:

MOTION NO:22-10

Moved: S. Green

Seconded: D. Gushulak

That the RLMCMH Board of Directors approves the recommendation of becoming a signatory to the OHT application for the Red Lake, Dryden, and Sioux Lookout region.

Vote for motion: Carried.

5.5. Audit Committee

- Ms. Kochuk brought forward the names of Directors that are eligible for the Audit Committee, whereas two will need to join based on the Terms of Reference.

6. CORRESPONDENCE/INFORMATION

- \$101,000 of funding has been approved for a withdrawal bed at the Hospital, for each of the next two fiscal years.

7. EMERGING ISSUES FOR DISCUSSION

8. REPORTS

8.1. RLMCH Foundation

- The Foundation plans to pay the remainder for the X-ray.
- Currently working on planning the golf tournament.

8.2. RLMCH Auxiliary

- Catch the Ace was won last week on the very first draw. Will begin again once a new license is obtained.
- Auxiliary has funds to purchase something from the Hospital Wishlist.

8.3. Medical Advisory Committee

- Deferred

8.4. Quality Committee Update

- Deferred

8.5. R&P Committee Update

- Deferred

8.6. Chief Nursing Executive

- Ms. Gilbert has reached out to regional programs to learn their experience with withdrawal beds.
- Attended a presentation hosted by two physicians from Timmins who outlined their program on treating and dealing with patients using opioids.

- Sat in on the KDSB start planning and advocated for senior housing and mental health services.

8.7. Chief Executive Officer

- CEO report was included in the package.

8.8. Regional Services Committee

- Next meeting is scheduled for March where they will discuss a new date for a group educational session.

9. MEETING EFFECTIVENESS SURVEY

10. CELEBRATIONS

11. ADJOURNMENT

The meeting was adjourned by Mr. Gushulak at 7:20 PM.

12. DATE OF NEXT MEETING: March 22, 2022.



Ms. Sue LeBeau

President & CEO



Ms. Eleanor Vachon

Committee Chair