

Board of Directors Meeting MINUTES

Date: June 1, 2021

Time: 5:30 PM

Location: Zoom

Chair: Ms. Eleanor Vachon

Present: Ms. Eleanor Vachon, Ms. Sue LeBeau, Ms. Meghan Gilbert, Ms. Sonia Green, Mr. Dennis Gushulak, Mr. John Frostiak, Ms. Dianne Pertoci, Ms. Audrey Blazek, Dr. Diane Zielke, Mr. Marshall Dumontier, Ms. Arlene Swanwick, Dr. Andrew Gloster, Mr. Trevor Zhukrovsky

Staff: Ms. Hannah Kochuk, Mr. Alex McAuley, Ms. Maleeha Sami

Regrets: Ms. Brenda Cooke

1. CALL TO ORDER

Meeting was called to order by Ms. Eleanor Vachon at 5:33 PM.

1.1. Quorum

Quorum was established.

1.2. Acceptance of Agenda

The following motion was brought forward:

MOTION NO: 21-16 Moved: D. Gushulak Seconded: D. Pertoci

That the agenda for the June 1, 2021, meeting of the RLMCMH Board of Directors be accepted, as presented.

Vote for motion: Carried.

1.3. Declaration of Conflict of Interest

None Declared

2. CONSENT AGENDA

For the purpose of convenience and for expediting meetings, matters of business of repetitive or routine nature are included in the Consent Agenda and all such matters of business contained in the Consent Agenda are voted on collectively. A particular matter of business may be singled out from the Consent Agenda for debate or for a separate vote upon the request of any Member. In the case of a separate vote, the excluded matter of business is

served from the Consent Agenda, and only the remaining matters of business contained in the Consent Agenda are voted on collectively

- 2.1. Minutes, Board of Directors, April 27, 2021
- 2.2. Minutes, Quality Committee, April 8, 2021
- 2.3. Minutes, Resource and Planning Committee, April 20, 2021
- 2.4. Minutes, Patient and Family Advisory Committee, March 17, 2021
- 2.5. Medical Advisory Committee, February 25, 2021
- 2.6. Medical Advisory Committee, March 19, 2021
- 2.7. Medical Advisory Committee, April 29, 2021
- 2.8. Audit Committee, June 12, 2020

The following motion was brought forward:

MOTION NO: 21-17 Moved: A. Swanwick Seconded: J. Frostiak

That the consent agenda of the June 1, 2021, meeting of the RLMCMH Board of Directors be accepted, with changed revisions.

Vote for motion: Carried.

3. BUSINESS ARISING

3.1. COVID Update

- The Hospital is helping staff three full clinics this month with a walk-in clinic on Tuesday, June 8, open to youth. We anticipate the Red Lake area will be over 50% of first dose vaccinations for overall population soon.
- We continue to have some guests at the EIC. There will be a meeting this month with KDSB regarding future plans for the Isolation Centre.
- Mr. Gushulak suggested updating the COVID section on the website. Website information remains current, date will be removed.

3.2. Capital Plan

- Mr. McAuley provided an update. The main focus was to highlight the significant purchases to be completed before to March 31st.
- We are at very early stages of looking at over a dozen possibilities with Honeywell for cost saving advantages. These will be whittled to a few high priority items, based on anticipated returns.

3.3. Policy Approval, BG-JD-03, Chief Executive Officer

The following motion was brought forward:

MOTION NO: 21-18 Moved: A. Blazek Seconded: D. Gushulak

That the Board of Directors policy, BG-JD-03, be accepted as presented

Vote for motion: Carried.

4. NEW BUSINESS

4.1. Policy Approval, BG-JD-02, Chief of Staff

The following motion was brought forward:

MOTION NO: 21-19 Moved: D. Pertoci Seconded: A. Swanwick

That the Board of Directors policy, BG-JD-02, be accepted with the proposed changes.

Vote for motion: Carried.

4.2. Chief of Staff

- Dr. Gloster provided an update. Physician group had a fulsome discussion as to who would be the new chief of staff. A vote was made and the decision was to recommend Dr. Whiley as the COS. Dr. Gloster has agreed to mentor Dr. Whiley.

The following motion was brought forward:

MOTION NO: 21-20 Moved: A. Swanwick Seconded: T. Zhukrovsky

That the RLMCMH Board of Directors accept the recommendation to approve at the AGM, that Dr. Akila Whiley be elected as Chief of Staff of RLMCMH for the term of three years.

Vote for motion: Carried.

4.3. Bylaws

4.3.1. Video Conference for AGM

- Our by-laws confirm that we can hold the AGM virtually.

4.3.2. Frequency of Updates

- There was discussion as to when we want to update the bylaws. All agreed 5-7 years is reasonable, or earlier if needed.

4.4. AGM

- No discussion needed.

5. CORRESPONDENCE/INFORMATION

5.1. BG-JD-01, Director Role Description

6. EMERGING ISSUES FOR DISCUSSION

- Recruiting is still happening for IT. We are interviewing several candidates this week.
- The airport is due to close on the third. We have communicated with both EMS and Ornge as patient transfers will be affected. They are anticipated to reopen the following week.

7. REPORTS

7.1. RLMCH Foundation

- Ready to give over \$500,000 for the x-ray equipment.

7.2. RLMCH Auxiliary

- The flower beds are underway at the entrance to the Hospital.
- Patient window boxes are not complete yet, but flowers are ready.
- Dryden Rotary Club has given the Auxiliary a \$6,000 donation towards a chemo chair.

- Catch the ace is still going on. Pot right now is \$20,500 with 12 numbers left.

7.3. Medical Advisory Committee

- Discussion has begun on bringing specific meetings back in person, particularly rounds. Nothing is finalized yet.

7.4. Quality Committee Update

- Ms. Sami provided an update. Scorecards were reviewed with an in-depth analysis of medical errors as well as patient complaints.
- Survey results from the Emergency Department were also discussed.

7.5. R&P Committee Update

- Mr. McAuley addressed the progress made on year-end. Draft audit statements were provided.

7.6. Chief Nursing Executive

- All programs are allowed to resume services as COVID Directive #2 has changed.
- Local professional practice committees continue to meet regularly.
- Ms. Sami and Ms. Gilbert have initiated an equipment committee that allows relevant staff to be involved in the capital plan process.

7.7. Chief Executive Officer

- Second dose of vaccine has been administered to most of our staff.
- The Indigenous working group continues to work hard and see some small gains. Several leaders have attended some Indigenous educational events. Next step is to percolate our learning to our staff. With the support of our Maintenance team and Nursing

team, we are now able to allow smudging ceremonies. A small outdoor fire pit gathering space is being planned.

7.8. Nominating Committee

- There may be some changes regarding the Chairs and Members of Committees and the Vice-Chair, to be discussed at the AGM.

The following motion was brought forward:

MOTION NO: 21-21 Moved: D. Gushulak Seconded: A. Swanwick

That the RLMCMH Board Nominating Committee recommends to the Board of Directors, the election of Ms. Holly Stamarski at the RLMCMH June 2021 Annual Meeting to fill the upcoming Board Vacancy of Mr. Trevor Zhukrovsky.

Vote for motion: Carried.

7.9. Audit Committee

- Mr. McAuley discussed the re-appointment of auditors. BDO has experience and knowledge of our files, although, there were two new auditors this year doing the work with us. The audit itself is almost complete, with IS/IT audit work outstanding. The Auditors can not release their final report until that is finalized.
- Mr. McAuley made a recommendation we look for quotes from three auditors in the area for next year.
- Ms. Blazek's son works for BDO, she abstained. Remainder of Directors supportive.

The following motion was brought forward:

MOTION NO: 21-22 Moved: D. Gushulak Seconded: A. Swanwick

That the RLMCMH Board of Directors, approve the recommendation of the financial department searching for new quotes from auditors for this fiscal year

Vote for motion: Carried.

7.10. Regional Services Committee

- Ms. Green provided an update. The committee had a long discussion about critical health human needs. The role is becoming clearer for the Committee as we go along. Much of the role is to look at the risk and mitigations and to bring up any questions.

8. MEETING EFFECTIVENESS SURVEY

9. CELEBRATIONS

- Acknowledgement was made to Terry Bursey's contribution to the Hospital and the Foundation as she was a former Director and Board Chair. We acknowledge the energy she brought to the community. Discussion about recognizing her with a plaque, tree. Will look into options and follow up.

10. DATE OF NEXT MEETING: June 22, 2021

11. ADJOURNMENT

The meeting was adjourned by Mr. John Frostiak at 7:29 PM.



Ms. Sue LeBeau

President & CEO



Ms. Eleanor Vachon

Committee Chair