



Red Lake Margaret Cochenour
MEMORIAL HOSPITAL

JOB POSTING

POSTION: Helpdesk Support Technician, Permanent Full-Time

POSTING DATE: May 4, 2021

CLOSING DATE: May 19, 2021

DATE AVAILABLE: Immediately

SHIFT: 37.5 hours per week, Monday – Friday

SALARY: Hourly wage dependent on experience. Pension, health / dental coverage, disability insurance, and vacation (4 weeks to start).

QUALIFICATIONS:

- Minimum of two years of relevant experience providing helpdesk support
- Must demonstrate understanding of computer hardware and have experience in working with a networked environment
- Must be capable of working independently with minimum supervision
- Excellent interpersonal and communication skills
- Excellent client service skills
- Demonstrates behaviours consistent with Red Lake Hospital's Code of Conduct
- Demonstrates Red Lake Hospital's Core Values; Respect, Keeping Our Word, Speaking up For Our Patients, Working Together, and Being Inclusive.
- Demonstrates cultural humility and a focus on culturally safe care

RESPONSIBILITIES:

- Assist in the provision of computer services, including support, assistance, and acting in the capacity of liaison with end-users.
- Provide technical support and training for all hardware, application software, and operating systems software.
- Diagnose, evaluate and resolve problems.

THIS POSITION IS OPEN TO ALL QUALIFIED APPLICANTS

Red Lake Margaret Cochenour Memorial Hospital is committed to employment equity. Upon request, accommodation for disabilities can be provided in the hiring process to applicants who meet the required qualifications outlined in the job description.

Those interested in the position are requested to apply in writing to:

Pearl Fleming, HR & Communications Lead
jobs@redlakehospital.ca
Red Lake Margaret Cochenour Memorial Hospital
Box 5005ed Lake Ontario P0V 2M0