

RED LAKE MARGARET COCHENOUR MEMORIAL HOSPITAL

➤ **Emergency Isolation Centre Support Staff**

As we prepare for a second wave of COVID-19 in the Fall, community organizations have partnered to open a supported Emergency Isolation Centre for community members who are required to isolate, and have no other option. This will be a 24/7 operation, with 12 hour shifts.

- \$27.14/hour, which includes lieu for benefits and vacation pay; contract position.
- 1 full-time / 3 casual positions; possibility of future full-time availability.

Responsibilities:

Clients

- Greet, complete screening and intake; provide orientation.
- Maintain safe, welcoming and calm environment.
- Ensure safety of all clients, staff and property.
- Assist clients with crisis support, meeting basic needs, advocacy and referrals to appropriate community-based supports and services.
- Daily wellness checks.

Environment

- Maintenance of the facility; routine and terminal cleaning.
- Laundry.
- Meal delivery.
- Deep clean and sanitize each room after discharge.

Clerical

- Ensure accurate documentation is maintained for statistical purposes.
- Safety and security checks – document as required.
- Complete Incident Reports, as required.
- Assist with Discharge Plans, as required.

Knowledge, Skills and Abilities:

- Familiarity with resources and community services.
- Experience working with culturally diverse and/or vulnerable populations.
- Infection Control.
- Interpersonal, communication and problem solving.
- Work autonomously.
- Ability to follow safe work policies and procedures.
- Computer literacy and clerical skills.
- Maintain safe and cooperative environment.
- Maintain confidentiality

Qualifications:

- Post-secondary preferred.
- CPR / First Aid / Smart Serve an asset.
- Crisis Intervention training an asset.
- Driver's license preferred.
- Ability to provide clear Vulnerable Sector Screening

Due to the constantly evolving nature of the pandemic and related policies and legislation, the job requirements are subject to regular review.

Submit resume / cover letter to:

Sandra Marshall, Director

Red Lake Career & Employment Services

e-mail: smarshall4jobs@shaw.ca / Fax: (807) 727-1176

We will make available accommodations for job applicants who have disabilities. Accommodations for people with disabilities are available on request for interviews and selection purposes.

This Employment Ontario program is funded in part by the Government of Canada and the Government of Ontario, and sponsored locally by Red Lake Margaret Cochenour Memorial Hospital.